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TOYOTA KATA 丰田套路

Beijing, July 22<sup>nd</sup> 09.00 am - 05.00 pm (1 day) Language: Chinese RMB 2500 北京, 7月22日 上午9点到下午5点(1天) 语言:中文 学费:2500元

Improvement Kata and Coaching Kata are a systematic approach primarily intended to develop people's capability for improvement and leadership by the means of consistent daily practice. Kata means way of doing, pattern or routine that over repeated practice becomes a second nature. Coaching Kata is the way to develop the leaders as internal coaches to teach the improvement kata every day, so that the expansion of kata "method" can be generated and a new culture reached in the whole company. The daily practice of improvement kata and coaching kata is done to develop people's skills so that they solidly achieve improvements in the processes, either at the shop floor (production), indirect areas or services.

### Benefit for your daily business

- Develop employees skills for improvement at different organization levels
- Integrate Toyota Kata approach into daily routine of Shopfloor management
- Get people to foster their ingenuity by fast and practical daily PDCA cycles
- Effectively learn a routine for daily coaching
- Connect daily improvements with business objectives through strive of challenging target conditions
- Systematic approach and method for sustaining lean improvements and achieving higher levels of performance

## Agenda:

- > Introduction to Toyota Kata
- > How to develop learning skills through routine practice
- > Toyota Kata routines: Vision, Current Condition, Target Condition, PDCA, Coaching
- > Experiential simulation game to practice:
  - Rapid PDCA cycles
  - Coaching cycles
- > Reflection
- > How to deploy Toyota Kata in your organization

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改善套路和辅导套路是一个系统的方法,它们旨在通过 持续的每日练习来开发员工在企业改善以及领导力方面 的能力。"套路"意味着通过反复的练习使一种做事的 方式和程序成为一种天性。辅导套路把主管培养成内部 教练,来开展每日的改善培训,使得在整个公司范围内 可以产生一种更广泛的套路"方法"及一种文化。对改 善套路与辅导套路的每日练习,能开发出员工技能,使 他们无论在生产现场,还是在非生产或服务领域,都取 得牢固实在的改善效果。

### 日常业务中的收益:

- 开发员工技能,以便在组织中的不同层级上开展改善
- 把丰田套路整合到每日的车间现场管理中
- 通过迅速而有效的每日PDCA循环,使人们培养自身的创造
   性
- 找到每日在职辅导的有效途径—— "5个问题"的辅导套路
- 通过不断质疑目标条件,把每日改善与商业目标联系在一
   起
- 持续开展精益改善并达成更高绩效水平的系统化途径

## 日程:

- > 介绍丰田套路 (Toyota Kata)
- > 如何通过操作规程来开发学习技能
- > 丰田套路的路线图:远景,目前状况,目标,PDCA,辅导
- > 模拟实际情况的游戏:
  - -快速PDCA循环
  - -辅导循环
- > 学员反馈
- > 如何在你的组织中应用丰田套路

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